

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, September 28, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Daniel R. Lee, Associate
Absent: Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Benjamin Ecord, Superintendent of Public Works
Paul Digirolamo, Town Treasurer/Collector
Stephan Hooke, Director, Communications Department
Luke McFadden, Fire Chief
William Smith, Chief of Police

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen accept the minutes of the regular session of Wednesday, August 24, 2016, as printed

VOTE: 4:0

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen accept the minutes of the regular session of Wednesday, September 7, 2016, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

Mr. Gordon reported that:

- A complaint was received about the traffic flow through the Grove section, particularly at Ell and Overlook Roads. The Police have monitored the situation and reported that no cars were observed speeding. Signs have gone up in the area.
- Mr. Bob Gibbs, a consultant on smart growth, attended a meeting recently at the Town Hall, with members of the Economic Development Advisory Committee in attendance. A new master plan will need to be created, along with the rezoning of the Town.
- The Planning Board is discussing a project under at 181 So. Franklin St., under the new Overlay District Zoning
- The Town Accountant is working on the year end close
- The Town is still under Phase 4 of the water restrictions – no outside use of water

Police Chief William Smith introduced a resident, MELISSA DEPILLO, who was being recognized because she came upon a stranger who had overdosed with children in his vehicle, and began CPR while the ambulance was on route. The Chief credited her with saving the father of four children. Ms. Depillo was presented with a citation from the Board of Selectmen.

Mr. Wayne Darragh, the Town's consultant on Community Development Block Grants, from Community Opportunities Group, Inc., was present. Mr. Darragh explained that the application for a

CDBG grant for housing rehabilitation and fuel assistance, jointly with the Town of Rockland, was recently approved in the total amount of \$710,496, including \$586,334 for Housing Rehabilitation and \$70,000 for fuel assistance. Applications will be received, and a lottery will determine the order in which the projects are done. Community Opportunities Group, Inc., the only respondent to an RFP for the consultant services, submitted an agreement for the administration of the grant.

MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen award the bid for CDBG Program Administration Services for the implementation of the Town's FY2016 Massachusetts CDBG Program Activities to Community Opportunities Group, Inc. 129 Kingston Street, Third Floor, Boston, MA

VOTE: 4:0

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen enter into an Agreement By and Between the Town of Holbrook and Community Opportunities Group, Inc. for Administration Services for the FY2016 CDF-1 Program, as presented

VOTE: 4:0

Ms. Susan Cox was present, representing St. Joseph School, for a SPECIAL ALCOHOL LICENSE for an event on October 14, 2016.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen grant a Special Alcohol License for Wine & Malt Beverages to Gretchen Hawley, representing St. Joseph School, 143 South Franklin Street, Holbrook, effective 9:00 am on Friday, October 14, 2016, until 5:00 pm on Tuesday, October 18, 2016, with the serving of Wine & Malt Beverages to be limited to the hours of 6:00 pm until 7:30 pm on Monday, October 17, 2016, during a Volunteer Reception in the St. Joseph School gym

VOTE: 4:0

Mr. Michael Caparella was present to explain his application for an All Alcohol Restaurant License for The Connection Cafe (Susan McGrory, Manager) at 40 Union Street. The legal notice, published in the Holbrook Sun on Friday, September 2, 2016, was read.

MOTION: By Mr. Moriarty, second by Mr. Lee, to open the hearing on an alcohol license for Michael Caparella dba The Connection Cafe, 40 Union Street

VOTE: 4:0

Mr. Caparella explained that the restaurant is a family business and that they would like to obtain an alcohol license for customer convenience. Serving dinner at that location is not in the immediate plan. The bar will be located on the left side when entering through the main entrance.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen approve the application of Michael Caparella dba The Connection Cafe (Susan McGrory, Manager) for a Common Victualler License to Expose, Keep for Sale, and to Sell Alcoholic Beverages to be Drunk on the Premises at 40 Union Street, during the hours of 11:00 am to 11:00 pm, Monday through Saturday, and from 10:00 am through 11:00 pm on Sundays, and that the application be forwarded to the ABCC for consideration

VOTE: 4:0

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of September 28, 2016*

Ms. Brandy Sandborg, Chairman of the Local Cultural Council, requested that Ms. Barbara Moriarty be appointed to the Cultural Council. Ms. Moriarty was present, introduced herself, and expressed her interest in being appointed.

MOTION: By Mr. Lee, second by Mr. Sheehan, that the Board of Selectmen appoint Barbara Moriarty to the Holbrook Cultural Council, with a term to expire on September 28, 2016
VOTE: 3:0:1 (Mr. Moriarty abstained)

Chief Smith requested that a retired officer, Joseph Salvucci, be appointed as a Special Police Officer to work details only, as per the Union contract.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen appoint Retired Officer Joseph Salvucci as a Special Police Officer for the Town of Holbrook, with a term to expire on June 30, 2017, and in accordance with Article 7, subsection C of the agreement between the Town of Holbrook and the New England Police Benevolent Association Local 88, as recommended by Chief William Smith
VOTE: 4:0

Chief Smith's request that the Principal Clerk in his office be made an Administrative Assistant under the Clerical Union contract, will be part of Union contract negotiations.

SPECIAL TOWN MEETING:

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen schedule a Special Town Meeting on Wednesday, November 16, 2016, at 7:15 pm, in the auditorium of Holbrook Junior-Senior High School, 245 South Franklin Street
VOTE: 4:0

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen vote to open the warrant for the November 16, 2016 Special Town Meeting at 8:00 am on Thursday, September 29, 2016, and that the warrant for said meeting close at 4:00 pm on Tuesday, October 11, 2016
VOTE: 4:0

Three applicants responded to the posting for a WIRING INSPECTOR, a part-time position. Mr. Jason Churchey, Mr. David Keenan, and Mr. Gerald Graham, all residents of Holbrook, introduced themselves and spoke briefly about their experience. Mr. Gordon will interview the candidates and make a recommendation to the Board at the next meeting.

Mr. Phil Silverman, representing Massmedicum, explained that he is before the Board of Selectmen requesting a letter of non-opposition for a medical marijuana distribution facility at 1 Mear Road. He explained the security and limited access at the facility, and the benefits the Town would derive from hosting the facility. Mr. Silverman said that Massmedicum is trying to obtain a license from the state, which requires that they get a letter of non-opposition. However, they prefer not to dispense in Holbrook, and are looking at alternative locations. Members of Holbrook Cares spoke asking that the Town not provide the letter this evening, but wait until after the November election and the recreational marijuana ballot question, and until the Town is educated on what the ballot question will allow if

passed. Discussion took place about creating a zoning district in order to limit where marijuana facilities can be located, since the location cannot be controlled right now. Those speaking were concerned about medical marijuana facilities becoming recreational facilities if the law passes. Board members considered delaying the vote.

MOTION: By Mr. Moore, second by Mr. Sheehan, to table the discussion and delay the vote on Massmedicum at this point and revisit it when we have more guidance from our State delegation and have a better understanding

VOTE: 4:0

Chief Smith reported that the department arrested a person who had been breaking into houses. The department will be participating in training. A new cruiser is expected soon.

Mr. Ecord reported that the department has been working on repairs to the Lake Holbrook Dam. A paving company will be starting the re-paving of the streets that had water projects done last year. The PWD is working on sidewalk repair and pot holes.

Chief McFadden said that the Fire Dept.'s open house is October 8th.

Director Hooke advised that the department has a consultant to do a cost analysis of the income, revenues and expenses of the department. They will be getting the next generation of 911 equipment to replace all of the current equipment. Everything will be electronic, including the internet, texts, pictures and video.

A representative of Senator Keenan's office was present, and will do some marijuana research to advise how the legislation is structured.

MOTION: At 9:08 pm, to adjourn to executive session to discuss strategy as it relates to collective bargaining with union personnel (Public Works), discuss strategy and conduct collective bargaining with union personnel (Public Employee Committee) and not return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes
Mr. Moore – Yes
Mr. Moriarty – Yes
Mr. Lee – Yes

Daniel F. Moriarty, III, Clerk

Documents: Minutes
Letter from Chief & Certificate of Recognition or M. Depillo
Resumes for Wiring Inspector applicants
Request from Police Chief for clerical position change
Letter from resident re: speeding in Grove
Community Opportunities agreement
Special Alcohol License application
Alcohol license for 40 Union St.
Cultural Council appointment request
Special Police appointment request